

Your Digital Campus @BUiD

Study. Connect. Succeed.

Student Orientation
Presented by BUiD IT Services



What this session will do

By the end of this session, you will:

01

Get connected to
**essential BUiD
systems**

02

Know where to
**study, submit,
communicate**

03

Know how to
**get help when
needed**

IT Help Desk available at Block 11, First Floor, near Reception
Email: itservices@buid.ac.ae | Tel: +971 4 279 1 480

Your Digital Identity

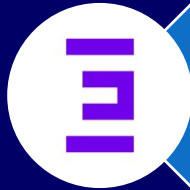
One account.
Everything unlocked.



Email & Teams (Microsoft 365)



Campus Wi-Fi (SSID: Student@BUiD)



Student Administration (Quercus)



Learning Platform (Blackboard)

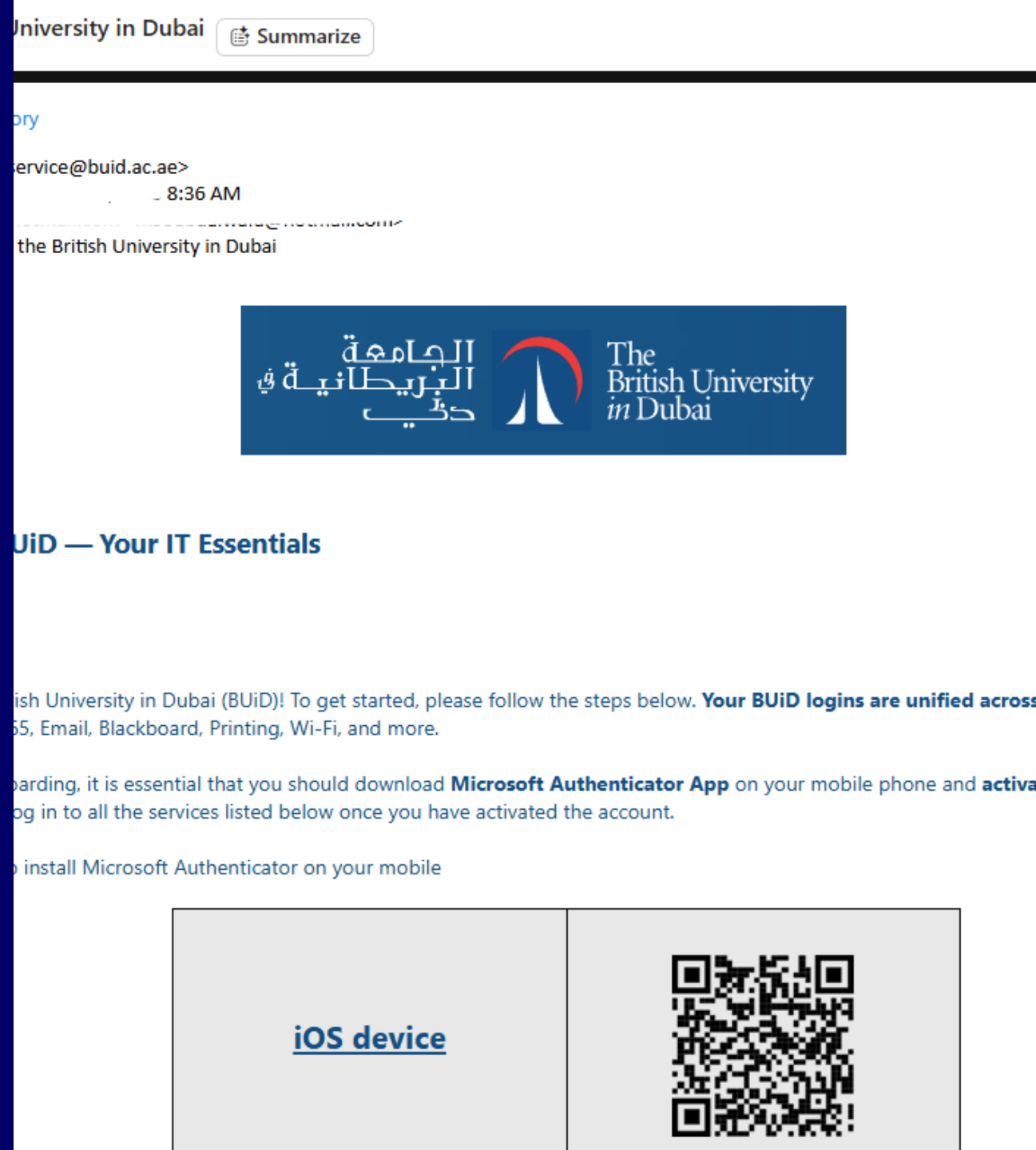


Printing (PaperCut)

Welcome & Introductory Email

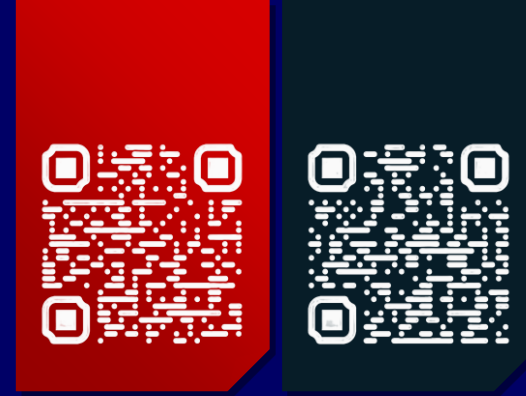
- You will receive a welcome email with your **BUiD login details** once your student ID is created
- If you don't see it, check your spam or junk folder
- Add BUiD domain to your White/Safe List

“ @buid.ac.ae ”



BUID Email Address

Your digital identity at BUID



SIGN IN TO
UNIVERSITY
SYSTEMS

COMMUNICATE
WITH FACULTY
AND
DEPARTMENTS

ACCESS
LEARNING,
ADMINISTRATION,
AND SERVICES

Email format

Postgraduate
students

StudentID@student.buid.ac.ae

Undergraduate
students

StudentID@ug.buid.ac.ae

- Contact IT Services for changing/resetting your email password from your registered personal email address
- Once Setup you will have access to reset your password through the Microsoft Authenticator App
- Use your BUID email address or teams in all correspondence relating to your studies

Outlook Email

Your official communication channel



All academic communication happens here.



University announcements and updates



Messages from faculty and departments



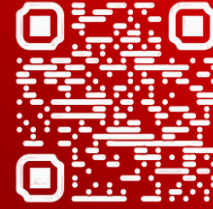
Course-related discussions and notifications

Check your BUiD Outlook email and Teams daily.

**Communication from personal email accounts is not considered official.*

Accessing Outlook Email

- Go to **outlook.office.com** *(or use the Outlook app on your phone or computer)*
- Sign in with your BUiD email address
- Use the password sent in your welcome email

A screenshot of the Microsoft sign-in page. At the top is the Microsoft logo. Below it is the text "Sign in". A red email address "24001234@student.buid.ac.ae" is entered in the text field. Below the field are two links: "No account? Create one!" and "Can't access your account?". A blue "Next" button is on the right. At the bottom, there is a section for "Sign-in options" with a key icon.

Campus Wi-Fi

Student connectivity across campus

Student@BUiD

This network is for students only.



Access is via a captive portal



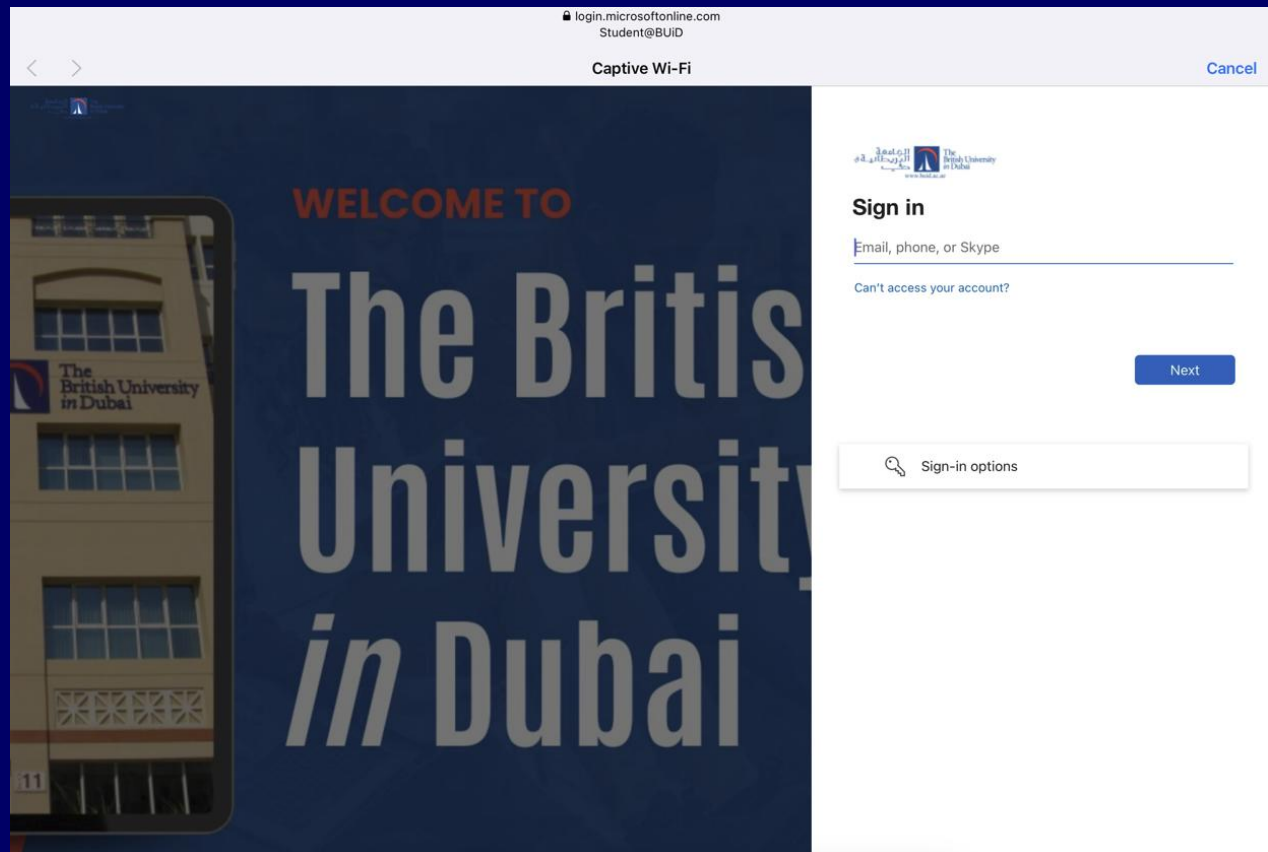
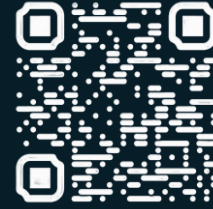
Sign in using your BUiD email

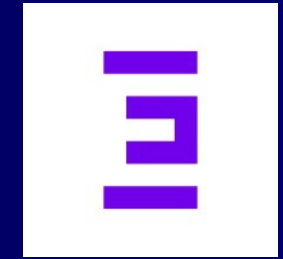


Use your university account password

Campus Wifi

Screenshots for reference





Student Portal (Quercus)

Your administrative hub



Module registration



Fees and financial records



Results and academic status

Student Portal (Quercus)

How to Access

Access via the BUiD website

- Go to Current Students → Student Portal
- Bookmark the page for quick access

Sign in using your university credentials

- Username Student ID e.g.: **24001234**
- Password: *Provided in the welcome email*



The screenshot shows the login page for The British University in Dubai. At the top left is the university's logo. Below it, the text 'Sign in' is partially visible. A grey box contains the instruction 'Please sign-in using your Gateway account.' Below this are two input fields: '* Username' and '* Password'. A red 'Sign in' button is positioned below the password field. A link for 'I forgot my sign in details' is located below the button. At the bottom right, a footer contains links: 'BUID Home Page | Latest News | Events | Contact Us |'.

Blackboard (LMS)

Your learning platform



COURSE MATERIALS
AND RESOURCES



ASSIGNMENTS AND
SUBMISSIONS



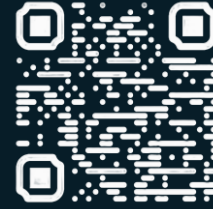
FEEDBACK, GRADES,
AND ANNOUNCEMENTS



ONLINE SESSIONS
(WHEN APPLICABLE)

Accessing Blackboard

Your learning platform



Go to blackboard.buid.ac.ae (or access it via the BUiD website)



Sign in with BUiD Single Sign-On using your BUiD email address



Blackboard app available for Android and iOS



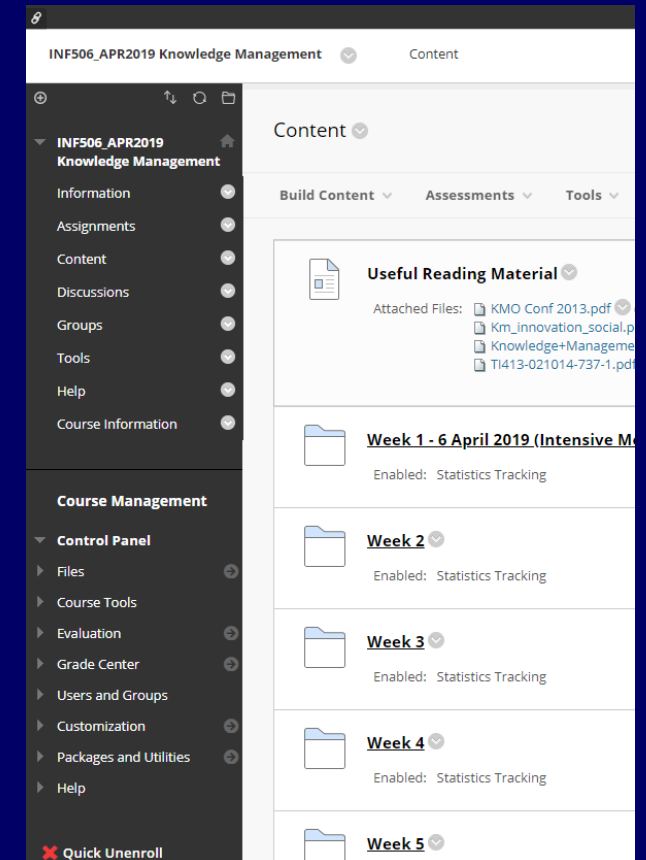
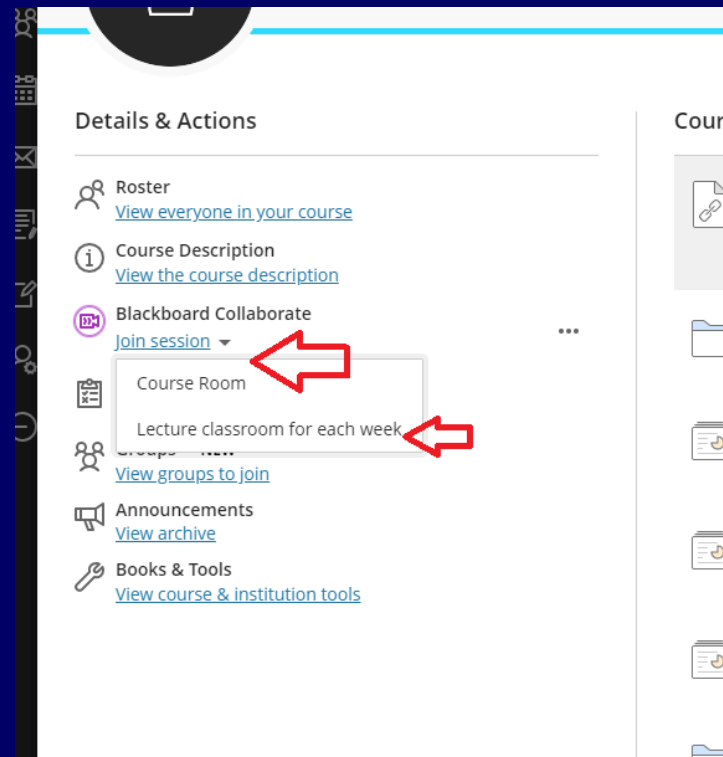
Blackboard: LMS

BUiD Single Sign-On

or sign in using local Blackboard account

Using Blackboard

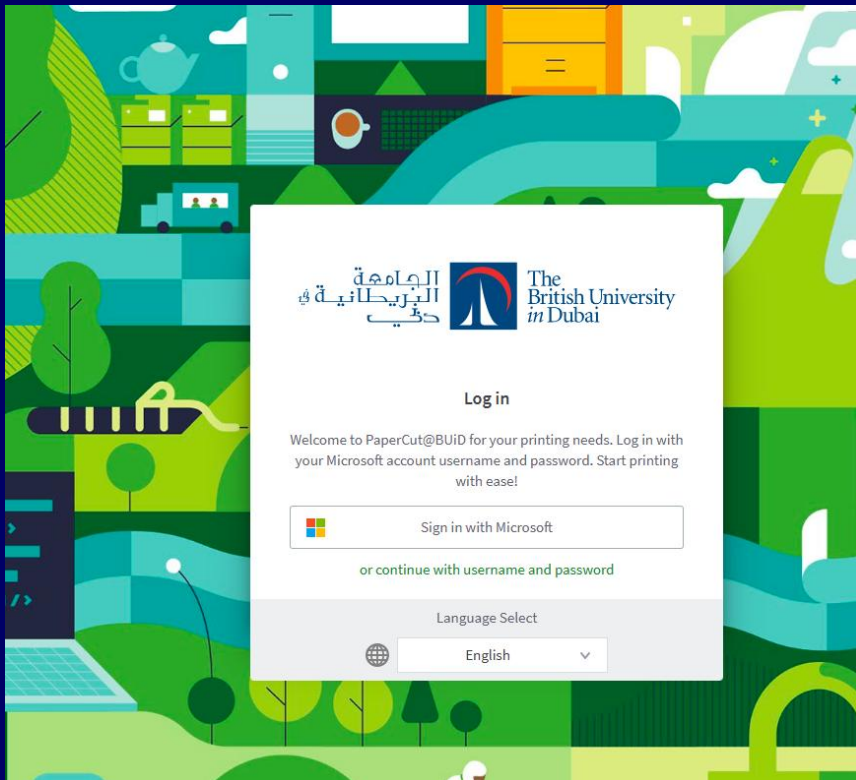
- Your registered courses
- Assignments and submission links
- Feedback and grades
- Live or recorded class sessions (if applicable)



If Blackboard content is not visible or for assignment due date, contact your course instructor.

Printing

On-campus printing for students



Upload your document via Web Print (print.buid.ac.ae)

Release your print job at any student printer

Sign in using your BUID account

Printing is available in **Library** and **Student Lounge**

Upload files as **PDF** for best results

AED 20 credit is preloaded. Additional credit can be purchased from the accounts department

IT Lab & Software



All Students have access to M365 Licenses.



To access IT Lab or Library PCs, use your Student ID and the most recent Blackboard password.



Please note that while we do not provide software licenses for personal devices, you can access educational applications on the IT Lab and Research PCs.

Passwords & Account Security

Your BUiD account is personal do not share it

You are responsible for all activity under your account

Use your account only for academic purposes

Current students can reset their own passwords at
<https://passwordreset.microsoftonline.com/>

Always ensure you have access to Authenticator App on your phone.

Detailed Tipsheet sent with the Welcome Email



Microsoft

Get back into your account

Who are you?

To recover your account, begin by entering your email or username and the characters in the picture or audio below.

Email or Username: *

Example: user@contoso.onmicrosoft.com or user@contoso.com



Enter the characters in the picture or the words in the audio. *

Next

Cancel

Getting IT Help

Tech Support for Students



Login or account access
issues

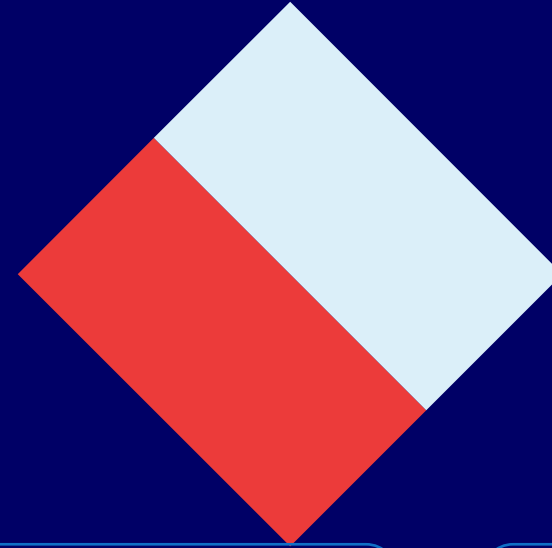


Email, Wi-Fi, Blackboard,
or portal problems



Technical issues
affecting your studies

How to Reach Us



it.service@buid.ac.ae

Email



+971 4 279 1 480

Phone



IT Helpdesk,
Block 11, 1st Floor,
DIAC

Location



Mon-Fri
8:00-19:00
Saturdays
9:00-18:00

Timings

