

Graduation requirements

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Cross reference/related documents:		3.3 External credit transfer 5.2.1 Assessment regulations doctoral degrees 5.2.1.1 Doctoral assessment criteria 5.2.1.2 Doctoral grading descriptors 5.2.3 Adjunct co- supervisor appointment policy 5.4 Undergraduate Assessment Regulations

1.0 Rationale and principles which this policy seeks to uphold

1.1 The University wishes to standardise the graduation requirements for all its programmes.

2.0 Scope

2.1 Applies to all programmes offered by the University with respect to the level of award described.

3.0 Policy

Graduation requirements

3.1 Professional Graduate Diploma:

- 3.1.1 Students must earn 120 credits at professional level.
- 3.1.2 A minimum of 50% of the credits will be awarded for taught elements.
- 3.1.3 All components of the degree must be passed in order to graduate.

3.2 Postgraduate Diploma:

- 3.2.1 Students must earn 120 credits at Master's level.
- 3.2.2 A minimum of 50% of the credits will be awarded for taught elements.
- 3.2.3 All components of the degree must be passed in order to graduate.
- 3.2.4 A minimum GPA of 3.0 on a 4.0 scale (equivalent to 50% on the University's grading scheme) must be attained.
- 3.2.5 Up to 50% of the credits may be earned via Accreditation of Prior Learning.

3.3 Postgraduate Diploma with Merit:

- 3.3.1 Achieve a weighted mean mark of between 60-69% in all taught modules. No module mark may be less than 50%.
- 3.3.2 Not have more than 40 credits transferred from another institution for a programme comprising 120 credits. This rule will be adopted on pro rata basis for programmes not having 120 credits in total.

3.4 Postgraduate Diploma with Distinction:

- 3.4.1 Achieve a weighted mean mark of at least 70% in all taught modules. If a weighted mean of 70% is not achieved in more than two modules, a recommendation for Merit must be approved by the Board of Examiners. No module mark may be less than 50%.
- 3.4.2 Not have more than 40 credits transferred from another institution for a programme comprising 120 credits. This rule will be adopted on pro rata basis for programmes not having 120 credits in total.

3.5 Undergraduate:

- 3.5.1 Students must earn 480 credits at the Undergraduate level
- 3.5.2 All modules of the degree must be passed in order to graduate
- 3.5.3 A minimum overall CGPA of 2.0 on a 4.0 point scale (equivalent on the BUiD marking scheme to a 40% pass overall) must be attained
- 3.5.4 The majority of final year credits must be earned via study at BUiD.
- 3.5.5 No more than 50% of the credits may be earned through credit transfer.

3.6 Undergraduate with Merit:

- 3.6.1 Students must satisfy the conditions of undergraduate graduation requirements and in addition:
 - 3.6.1.1 Have obtained a CGPA between 3.30 and 3.69.

3.7 Undergraduate with Distinction:

- 3.7.1 Students must satisfy the conditions of undergraduate graduation requirements and in addition:
 - 3.7.1.1 Have obtained a CGPA between 3.69 and 4.00.

3.8 Master's:

- 3.8.1 Students must earn 180 credits at Master's level.
- 3.8.2 A minimum of 50% of the credits will be awarded for taught elements.

- 3.8.3 All components of the degree must be passed in order to graduate.
- 3.8.4 A minimum CGPA of 3.0 on a 4.0 scale (equivalent to 50% on the University's grading scheme) must be attained.
- 3.8.5 The majority of credits must be earned via study at the University.
- 3.8.6 Up to 50% of the credits available for taught elements may be earned via Accreditation of Prior Learning.

3.9 Master's with Merit (dissertation with Merit; project with Merit):

- 3.9.1 Students must satisfy the conditions of Master's graduation requirements and in addition:
 - 3.9.1.1 Have passed all elements at first attempt.
 - 3.9.1.2 Achieve a weighted mean mark of between 60-69% in all taught modules. No module mark may be less than 50%.
 - 3.9.1.3 Achieve a weighted mean mark of at least 70% in the dissertation or project component.
 - 3.9.1.4 Have completed at least 140 of the credits at the University. This rule will be adopted on pro rata basis for programmes not having 180 credits in total.

3.10 Master's with Distinction (dissertation with Distinction; project with Distinction):

- 3.10.1 Students must satisfy the conditions Master's graduation requirements and in addition:
 - 3.10.1.1 Have passed all elements at first attempt.
 - 3.10.1.2 Achieve a weighted mean mark of at least 70% in all taught modules.
 - 3.10.1.3 Achieve a weighted mean mark of at least 70% in the dissertation or project component.
 - 3.10.1.4 Have completed at least 140 of the credits at the University. This rule will be adopted on pro rata basis for programmes not having 180 credits in total.

3.11 Doctorate:

- 3.11.1 Students must earn 540 credits at doctoral level.
- 3.11.2 The majority of the credits must be attained through independent research leading to a thesis.
- 3.11.3 The programme must include at least one year of taught course work.
- 3.11.4 A minimum overall CGPA of 3.0 on a 4.0 point scale (equivalent on the BUiD marking scheme to a 50% pass overall) will be required in order for a student to successfully complete the taught part of the programme, and pass the final viva for the thesis as per the policy on doctoral assessment regulations.
- 3.11.5 Up to 100 of the credits available for taught elements may be earned via Accreditation of Prior Learning.

Duration of study

3.12 General:

- 3.12.1 All postgraduate programmes – professional graduate diplomas, postgraduate diplomas, masters', and doctorates – shall be available on either a full-time or a part-time study mode. Undergraduate programmes shall only be available on a full-time study mode.
- 3.12.2 'Duration of Study' is calculated from the date of the first registration in the programme and includes periods of suspended study.
- 3.12.3 A new Duration of Study period commences when a student either:
 - 3.12.3.1 Starts a new programme as the result of an official transfer from one programme to another;
 - 3.12.3.2 Is re-admitted to a new programme in the University;
 - 3.12.3.3 Is re-admitted to the same programme.
- 3.12.4 Duration of Study is reduced pro rata to the proportion of credits that have been transferred through Accreditation of Prior Learning.

3.13 Professional Graduate Diploma:

- 3.13.1 The minimum study period of a full-time programme will be nine months.
- 3.13.2 For all students there will be a period of twelve months from the end of programme to re-take and pass any element of the programme for which they have not been successful.

3.14 Postgraduate Diploma:

- 3.14.1 The Duration of Study for full-time students is a minimum of two terms and a maximum of six terms.
- 3.14.2 The Duration of Study for part time students is a minimum of six terms and a maximum of nine terms.

3.15 Undergraduate:

- 3.15.1 The Duration of Study for a full-time student is a minimum of four academic years and a maximum of seven academic years.

3.16 Master's:

- 3.16.1 The Duration of Study for full-time students is a minimum of three terms and a maximum of nine terms.
- 3.16.2 The Duration of Study for part time students is a minimum of twenty months and a maximum of five academic years.

3.17 Doctorate:

- 3.17.1 The Duration of Study for full-time students is a minimum of three years and a maximum of five academic years.
- 3.17.2 The Duration of Study for part time students is a minimum of four years and a maximum of seven academic years.